

ORDINANCE NO. 2025-1

**ORDINANCE PROVIDING FOR THE BUDGET AND
APPROPRIATIONS OF WORTH PUBLIC LIBRARY
DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL
YEAR BEGINNING July 1, 2024, AND ENDING JUNE 30, 2025**

WHEREAS, the Board of Library Trustees for the Worth Public Library District, Cook County, Illinois, caused to be prepared in tentative form a Budget and the Secretary of this Board will make the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing will be held as to such Budget on the 13th day of August, 2024 and notice of said hearing will be given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with.

NOW THEREFORE, Be It Ordained by the Board of Library Trustees of the Worth Public Library District, Cook County, Illinois, as follows:

Section 1: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2024 and end on June 30, 2025.

Section 2: That the following Budget containing an estimate of the amount available, the expected expenditures and the appropriations contained therein be and the same is hereby tentatively adopted as the Budget and Appropriations for the Worth Public Library District for this fiscal year; and the sum of TWO MILLION TWO HUNDRED FIFTY ONE THOUSAND, FOUR HUNDRED AND NO/DOLLARS (\$2,251,400) or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the Worth Public Library District, as hereinafter specified for said fiscal year.

PART I

Estimated Expenditures – Corporate Fund

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Salary of Full Time Employees	\$275,000	\$300,000
Salary of Part Time Employees	250,000	285,000
Purchase of Books	65,000	70,000
Public Relations/Programs	24,000	26,000
Periodicals	7,000	9,000
Audio/Visuals	4,000	4,800
Postage	2,000	2,600
Utilities (Telephone, Gas, Water, Electric)	42,000	45,000
Office Supplies	15,000	17,400
Publicity/Printing	15,000	17,000
Staff Continuing Education	3,000	3,800
Board Continuing Education	2,000	2,800
Dues, Memberships	3,000	3,400
Reciprocal Borrowing Delinquencies	2,500	3,200
Professional Services	35,000	38,000
Legal Fees and Expenses	15,000	17,400
Treasurer's Bond	1,500	1,800
Copier	3,200	3,640
Computers/Software	32,000	36,800

Databases/online resources	22,000	26,000
Computer Maintenance	60,000	64,000
Hospitalization Insurance	90,000	95,000
Contingencies	5,000	6,000
FAX tax	450	540
Purchase of Furniture	9,500	11,400
Donation Purchases	5,000	6,000
Memorial Book Purchases	300	400
Equipment	15,000	17,400
Capital Improvements	1,000,000	1,200,000
Direct Deposit Fee	2,000	2,250
Personal Protective Equipment	750	1,000
TOTAL ESTIMATED CORPORATE FUND EXPENDITURES	\$ 2,006,200	\$2,317,630

The foregoing appropriations are appropriate from the general property tax and other sources for corporate purposes.

PART II

**Estimated Expenditures – Purchase of Sites and Buildings,
Maintenance and Repairs Fund**

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Salary of Handyman	\$ 7,000	\$ 7,500
Contract Cleaning Service	20,000	25,000

Building Maintenance	45,000	50,000
Equipment Purchase/Rental	<u>1,000</u>	<u>1,200</u>
TOTAL ESTIMATED EXPENDITURES – SITES & BUILDING, MAINTENANCE AND REPAIRS	\$ 73,000	\$83,700

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the purchase of sites and buildings, maintenance and repairs and is in addition to all other library taxes as provided by law.

PART III

**Estimated Expenditures –
Illinois Municipal Retirement Fund & Social Security**

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Social Security	\$ 55,000	\$ 65,000
Illinois Municipal Retirement Fund	<u>55,000</u>	<u>65,000</u>
TOTAL	\$ 110,000	\$130,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contributions to the Illinois Municipal Retirement Fund and Social Security (F.I.C.A.) and is in addition to all other library district taxes as provided by law.

PART IV

Estimated Expenditures – Public Liability Insurance Fund

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Public Liability Insurance	\$ 15,000	\$ 16,400
TOTAL	\$ 15,000	\$ 16,400

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for public liability insurance purposes and is in addition to all other library taxes as provided by law.

PART V

Estimated Expenditures – Audit Expense Fund

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Audit	\$ 12,000	\$ 13,125
TOTAL	\$ 12,000	\$ 13,125

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit purposes and is in addition to all other library district taxes as provided by law.

PART VI

Estimated Expenditures – Unemployment Insurance Fund

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Unemployment Insurance Premium	\$ 1,000	\$ 1,200
TOTAL	\$ 1,000	\$ 1,200

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit purposes and is in addition to all other library district taxes as provided by law.

PART VII

Estimated Expenditures – Workers' Compensation Fund

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Workers' Compensation Fund	\$4,200	\$ 5,040
TOTAL	\$4,200	\$ 5,040

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for Workers' Compensation insurance purposes and is in addition to all other library taxes as provided by law.

PART VIII

Special Reserve Fund

The Board of Library Trustees of the Worth Public Library District has established a Special Reserve Fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the years 1989 and subsequent years, said fund to be accumulated and set aside as a Special Reserve Fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with Chapter 75, Act. 16, Section 40-50 of the Illinois Compiled Statutes and said Board of Library Trustees shall adopt a plan or plans for use of the special Reserve Funds pursuant to the provisions of article 40 of the Public Library District Act of 1991.

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Library Improvements pursuant to fund	\$ 30,000	\$ 36,000
TOTAL	\$ 30,000	\$ 36,000

PART IX

Working Cash Fund

The Library has created a working cash fund which contains an amount which does not exceed 0.2% of the full fair cash value of all taxable property within the District as equalized or assessed by the Department of Revenue as required by law. The working cash fund shall not be deemed a current asset available for Library purposes but shall be available for transfer to the

general library fund in anticipation of the collection of taxes lawfully levied for library purposes or imposed to replace revenue lost as a result of the abolition of ad valorem personal property taxes.

PART X

Estimated Revenue Available

Item 1: Balance on hand as of July 1, 2024	\$1,455,709
Item 2: Receipts during current fiscal year from library	
District levy of 2024 and prior years' tax levy	906,000
Item 3: Receipts from other sources such as fines, rentals	40,150
TOTAL ESTIMATED AMOUNT AVAILABLE	\$2,401,859

SUMMARY

<u>Fund Name</u>	<u>Budget</u>	<u>Appropriations</u>
Total appropriation for Corporate Fund Expenditures	\$2,006,200	\$2,317,630
Total Appropriation for Purchase of Sites and Buildings, Maintenance And Repairs Fund	\$73,000	\$83,700
Total Appropriation for IMRF Fund And Social Security Contribution	\$110,000	\$130,000
Total Appropriation for Public Liability Insurance Fund	\$15,000	\$16,400

Total Appropriation for Audit Fund	\$12,000	\$13,125
Total Appropriation for Unemployment Insurance Fund	\$1,000	\$1,200
Total Appropriation for Workers' Compensation Fund	\$4,200	\$5,040
Total Appropriation for Special Reserve Fund	<u>\$30,000</u>	<u>\$36,000</u>
GRAND TOTAL	\$2,251,400	\$ 2,603,095

Section 3: That all unexpended balances of any item or items of any general appropriation in this Ordinance be expended in making up any insufficiency in any other item or items in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

Section 4: That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or part thereof.

Section 5: That all ordinances or parts of ordinances conflicting with any provision of this Ordinance be and the same are hereby repealed.

Section 6: That this Ordinance shall be in full force and effect from and after passage, approval and publication as provided by law.

ADOPTED this 13th day of August, 2024 pursuant to a roll call vote as follows:

AYES BERLINSKI, KACIOR, J. MCCARTHY, ESTRADA, MARTINEZ

NAYS Ø

ABSENT KARIM, W. MCCARTHY

Vice-President



Treasurer

